Inside Activity Decision Tree

**Inside Activities:**
part of an employee's FSU job and should not be disclosed in CAMS.

**Reportable Outside Activities:**
must be disclosed in advance in CAMS if they fall under any of FSU's ten Disclosure Types.

**Examples of Common Inside Activities**

- **Speaking, Conferences, and Seminars:** Participating in scientific or educational conferences or other events while representing FSU (e.g., serving as educational speaker, conference organizer, etc.). Includes guest lectures without an appointment.
- **Research:** Research activities coordinated through FSU contracts or grants, including related travel.
- **Government Sponsors:** Reviewing proposals for a federal or state government sponsor or a domestic non-profit organization.
- **Writing/Editing:** Writing or editing activities considered part of your role by your Chair/Dean.
- **Professional Membership:** Membership in an academic or professional society. (However, serving as a fiduciary or in a managerial role related to your Institutional Expertise requires disclosure.)
- **Awards:** Receiving honors, academic awards, or an honorary degree from a non-profit entity that are not cash value prizes.
- **Sabbatical:** Sabbatical or leave for professional development (approved through separate process).
- **Federal Programs:** Serving as a program manager for a federal agency or working on an assignment through the Intergovernmental Personnel Act or related federal program.
- **Fulbright:** Participating in the Fulbright (Scholar) Public Policy Fellowship Program.
- **Thesis/Dissertation:** Serving as an external member of a thesis, dissertation, or promotion committee.

**Outside Activity**

- **Contact the Office of Compliance and Ethics at compliance@fsu.edu or disclose in CAMS for formal analysis.**